



UNITED NATIONS POPULATION FUND (UNFPA)

JOB DESCRIPTION

Vacancy Announcement

Position title:	National Project Professional Personnel (NPPP-M&E)
Grade:	Service Contract (SB-4)
Location:	Dar es Salaam-MOHSW
Duration:	Initially one year
Organizational Unit:	UNFPA Tanzania Country Office
Reporting to:	Programme Specialist - Health Systems

Background: The National in Project Professional Personnel (NPPP) post is located Ministry of Health and Social Welfare. The NPPP will work closely with the RH team and the larger UNFPA Programme and Operations Teams. S/He provides overall monitoring and evaluation support on programme and operational issues for the implementation of the two years programme (2015 to 2016) on Accelerating Maternal, New-born and Child Health in Tanzania Mainland, funded by RMNCAH Trust Fund in collaboration with UNFPA/UNICEF/WHO and the Ministry of Health and Social Welfare. The NPPP is part of UNFPA programme as well as operations teams in Dar es Salaam , which provides integrated programme and technical support within a systems strengthening approach fundamental to UNFPA's overall strategy. S/he uses UNFPA and national systems and tools to deliver development results and works as part of the UN Delivering as One (DaO) to ensure that population issues are central to national initiatives to promote reproductive health and social economic development in the context of the Sharpened One Plan and the Big Result Now (BRN) initiates RMNCAH priorities.

Objective

- The National Project Professional Personnel (NPPP) will provide technical advice, coordinate and oversee the implementation of the evidence and rights based decision making; strengthening of the monitoring and evaluation systems and capacities; and support in generation and analysis of population and socio-economic data.
- The Monitoring and Evaluation Officer will be responsible for providing support to planning, implementing and managing administrative and programme results under the RMNCH Trust Fund Log Frame, and
- Established & strong research monitoring & evaluation culture that guarantees the independence, credibility, timeliness & disaggregation of data, broadly accessible to the intended audience.

Work relations

- The NPPP will work closely with key RMNCAH stakeholders
- Serve as the Principal point of contact between the relevant Programme Managers of the Ministry and the UNFPA in the development and implementation of project activities and to strengthen partnership between the MOHSW and the UNFPA to ensure effective communication and optimal collaboration.

- Provide guidance and coordination of all M&E related matters pertaining to the smooth implementation of UNFPA supported RMNCAH projects implemented by respective MOHSW Directorates and departments.

Duties and Responsibilities

Under the overall guidance of the UNFPA Assistant Representative and MOHSW Asst Director Ministry of Health and Social Welfare and direct supervision of the Programme Specialist – Health System, the M&E Officer will be responsible for the following:

- Provide technical advice on the effective monitoring of the MOHSW/ RMNCAH programmes
- Assist to coordinate the UNFPA supported programme under the RMNCH Trust fund
- Advise and participate in the implementation of the RMNCAH Monitoring and Evaluation Framework and data management systems
- Provide technical advice on development and implementation of the RMNCAH National Monitoring and Evaluation Plan
- Participate in building the monitoring and evaluation capacities at the national and sub-national levels
- Coordinate RMNCAH quarterly monitoring and reporting
- Provide M&E technical advice on packaging of the M&E findings and utilization of results to influence decision making
- Participate in the implementation of UNFPA Monitoring and Evaluation plan in collaboration with agency M & E unit as may be requested from time to time
- Participate in various Health SWAp Committees such as M&E, RMNCAH and sub committees
- Any other duties as may be requested by the Deputy Representative/ Asst Director RCHS

Functional Competencies

- Excellent communication and writing skills
- Team player
- High integrity, good organization skills, interpersonal skills and ability to maintain effective partnerships and working relation with stakeholders
- Ability to conduct high level discussions and negotiations with senior government officials
- Ability to work in a multicultural setting

Qualifications and Experience:

Education:

- Advanced degree in social sciences, public health or development studies desirable.

Knowledge and Experience:

- Prior professional experience of at least three years preferably in programme monitoring and supervision in sexual and reproductive health in the public or private sector.
- Basic and advance training in M&E of development projects and programmes
- Knowledge of the country's health sector policy and programming context and good understanding of the government systems, particularly in the social development areas and reproductive maternal newborn child and adolescent health programming.
- Experience in working in a multi-cultural environment and at district and/or community level

- Strong results orientation, with proven experience in using results-based management tools
- Fluency in oral English and Kiswahili and excellent writing skills in English are required.
- Candidate must be proficient in current office software applications.
- Strong analytical and strategic thinking and sound judgment; team building and advocacy skills.
- Able to promote teamwork between UNFPA and its partners as well as within the UN System.
- Experience in programme/project planning, design, follow-up, monitoring and Evaluation
- Dedication to the United Nations principles and demonstrated ability to work harmoniously in diverse teams

HOW TO APPLY

Applicants are kindly requested to apply through the link below:

https://jobs.undp.org/cj_view_job.cfm?job_id=61135 by **13 November 2015**.

Note: After initial submission, you will be prompted to upload your CV please upload a copy of updated P11 Form and CV which is mandatory. P11 form can be accessed at <http://tanzania.unfpa.org/drive/P11-UNFPA-Tanzania.doc>. The detailed Terms of Reference (TOR) is posted on the UNFPA Tanzania Country Office website accessible via URL <http://tanzania.unfpa.org>.

Kindly note that we will only be able to respond to those applicants in whom UNFPA has a further interest. Women and Tanzanians in the Diaspora are encouraged to apply. UNFPA offers an attractive compensation package commensurate with qualifications and experience.